



Annual Notification Booklet

2015-2016

In case of a school emergency, please refer to the District's website (www.ouhsd.org) for information. Please do not attempt to call the school or pick your child up from school unless the information posted on the website says it is okay to do so.

Please review the material in this booklet.

Contact your student's school or the Superintendent's office for additional information on any of the enclosed policies.

Table of Contents

Superintendent's Letter	1
District Core Beliefs and Mission & Vision Statements	2
District / School Contact Information	3
Critical Incidents at School.....	4
Attendance.....	5
Attendance Options	7
Alternative Education, Independent Study, Home Hospital	
Pupil Support Services.....	8
AP Exam Fees, Services to Disabled Pupils, Section 504, Professional Qualifications of Classroom Teachers, Career Counseling, Drug, Alcohol & Tobacco Prevention, Homeless and Foster Youth and Student Meal Program, Student Bills	
School Accountability Report Card	10
Discipline.....	10
Student Health	16
Immunizations, Lice Notification, Medication, Physical Examinations, Health Care Plans, Sun Protective Clothing, Confidential Medical Services and Medical & Hospital Insurance	
Family Life/Sex Education.....	17
General Rights.....	19
Dissection of Animals, Tests on Personal Beliefs, Free and Appropriate Education	
Student Records.....	19
Graduation Requirements/CAHSEE/Certificate of Completion.....	21
College Requirements	24
Career Technical Education	25
California Scholastic Federation (CSF).....	25
Student Clubs and Athletics.....	25
Due Process Protections and Complaints	26
Discrimination, Uniform Complaint Procedure, Williams Act and Restroom Facilities	
Asbestos Management Plan.....	28
Pesticide Use	28
Internet Use.....	29
Work Permits.....	29
Additional Information/Questions.....	29

Superintendent's Letter

August 2015

Dear Parents/Guardians/Care Takers,

I am excited for the 2015-2016 school year to begin. We have a lot of great things happening in the Oroville Union High School District and are glad you and your child will be a part of it.

Like you, our goal is for your child to leave the Oroville Union High School District with a high school diploma, but also be prepared to be a productive citizen no matter what they choose to do in their life after high school. We have excellent academic and career and technical programs as well as opportunities to participate in athletics and clubs. Much of the research about keeping students in school and graduating points to their involvement in the school.

We use our website (www.ouhsd.org) to provide students, parents and the community with updated information about our schools. We also encourage parents to monitor their child's progress in class and attendance by using the AERIES Parent Portal. Please contact the counseling office at your child's school for assistance in setting up your account.

We want your child to have an excellent experience in school. Please contact their school or the district office if you have questions and/or concerns regarding your child's education. We want to work with you to make sure that at the end of four years, your child leaves with a high school diploma and the knowledge and skills to be successful in life after high school!

Respectfully,



Dr. Corey Willenberg, Superintendent

District Core Beliefs and Mission & Vision Statements

Core Beliefs

We believe:

Every student can learn and learns at their own pace.

Family involvement is key to helping students achieve.

Every student should learn the skills necessary to succeed in post secondary education or in a career path.

Every member of the learning community deserves to be part of a safe, caring and nurturing learning environment.

Every member of the learning community should be treated with respect, dignity and worth.

Mission Statement

OUHSD will provide a variety of quality educational experiences for students of all learning styles, in a safe and nurturing environment to prepare them to be critical thinkers and consumers in the 21st century in a fiscally responsible manner. Learning communities will provide programs and experiences that promote academic achievement and personal and social growth of every student

By 2017, we expect to:

- Increase annual graduation rates by 2% to achieve 100%
- Reach the California state recognized achievement level of 800
- Utilize learning communities to support development in all curricular areas
- Align curriculum and instructional practices with the Common Core Standards
- Increase Academic Yearly Progress (AYP) by 10% annually
- Actively pursue, encourage and welcome increased family involvement

Vision Statement

Preparing students for the future today.

District/School Contact Information

Superintendent.....	Dr. Corey Willenberg
Governing Board President	Mr. Scott Damon
Governing Board Vice President	Mrs. Nannette Walker
Governing Board Clerk.....	Mrs. Bonnie King
Trustee.....	Dr. Don Phillips
Trustee.....	Mr. Cameron Sweeney

District Office
2211 Washington Ave.
Oroville, CA 95966
(530) 538-2300
www.ouhsd.org

District Schools

Las Plumas High School538-2310
Principal: Mr. Dan Ramos
Assistant Principal: Mr. Darin Williams

Oroville High School538-2320
Principal: Mr. Doug Williams
Assistant Principal: Mrs. Cristi Tellechea

Prospect High/Community Day School/Independent.....538-2330
Study/Home Hospital
Director of Alternative Education: Mr. Jeff Ochs
Assistant Director of Alternative Education: Mr. Dennis Spasbo

Oroville Adult Education.....538-5350
Director of Alternative Education: Mr. Jeff Ochs
Assistant Director of Alternative Education: Mr. Dennis Spasbo

Critical Incidents at School

Role of Parents/Guardians during a Critical Incident at School

The most important objective in all our emergency planning and practices is to keep our students safe. In order to meet that goal, we are implementing and practicing the most current procedures in partnership with our public safety responders. Parents play a critical role in our partnership. Parents provide the most help for their child's safety by doing the following during an emergency situation at any school in the Oroville Union High School District:

Parents should not go to school, until they are directed where to go to pick up kids as outlined on the OUHSD website (www.ouhsd.org).

Parents should not call the school or district office for information during an incident. Doing so ties up phone lines that are also being used during an incident at one of our schools. Please access the OUHSD website for the most up to date information during emergency situations. Schools will also use an automated caller system to contact parents and guardians via phone and/or email with up to date information on any major incident on any OUHSD campus.

OUHSD will broadcast up to date information on our website (www.ouhsd.org), we will also allow students to use cell phones to notify parents of the incident if safe to do so. Schools will also use an automated caller system to contact parents and guardians via phone and/or email with up to date information on any major incident on any OUHSD campus.

Follow directions from the Police, Fire Departments, and/or school personnel and encourage other parents to do the same. The Police, Fire Department and/or school personnel are in charge of the situation until it is under control and they are doing what needs to be done in order to keep your child safe.

Do not believe everything you hear from the media.

Media information is often incomplete or even incorrect, especially in the beginning of an event when information changes from minute to minute.

Discourage rumors. Rely on what you're being told from public safety or school officials. We know you need information and we will be trying to get it to you in a timely manner.

Remain calm. An emergency does not last forever. You will be reunited with your children as soon as possible. Try to keep other parents calm and centered as well. When you do reunite with your child, stay calm and show confidence in your child's ability to safely handle the situation. Your confidence will help your child bounce back to normal.

Once the situation is under control, the district and school sites will post information on their websites and send an automated caller message letting parents know the status of school (closed, open, etc) and/or where students can be picked up and checked out of school.

After an incident at school, watch for signs of unusual behavior from your child. Should your child have a reaction to an event, parents usually see the signs at home before anyone else. Call the school or the Butte County Behavioral Health Department numbers listed below.

Information Line: 891-2850

Youth Crisis Lines: (800) 371-4373 or (530) 891-2794

Attendance Policy

As the parent of a pupil you have many rights and responsibilities. The California Education Code sections 48940-48984 require that the district annually notify you of these rights. You have a right to receive a copy, upon request, of the district policies relating to the governance and disciplining of students under the jurisdiction of the district (E.C. 35291). This booklet explains much about these laws, policies and statutes. Please read this booklet carefully.

Teachers build your student's education one day at a time, so every day is essential. Graduation may be put in jeopardy if too many days of school are missed. Work with the teachers when your student must miss school. Get necessary homework assignments and review work and see that they are turned in on time.

Excused Absences Make-Up Allowed (E.C. 48205, CCR Title 5, Section 420)

Absences listed below are excused when verified in accordance with Education Code and Board Policy:

- a. Illness
- b. Quarantine directed by county/city health officer.
- c. Medical, dental, optometric or chiropractic appointments. **Students are encouraged to make such appointments after school hours whenever possible.**
- d. Attending funeral services for a member of immediate family (one day if service is in California, not more than three days if outside of California).
- e. Jury duty in manner provided for by law.
- f. Due to illness/medical appointment during school hours for child of whom the pupil is the custodial parent.

Absences Excused for Personal Reasons: Make-Up Allowed

Prior approval is required for the following absences. Students must bring to the school a signed parental request. Such request must be approved by the District Board of Trustees (E.C. 46014). Only in cases of extreme emergency will the principal approve the absence after the absence has occurred.

- a. Appearance in court.
- b. An employment or educational conference.
- c. A pupil/family hardships.
- d. An observance of a holiday or ceremony for the pupil's religion or to receive moral or religious instruction.
- e. Attendance at religious retreats (not to exceed four hours per semester).
- f. Attendance at a funeral service for a person who is not an immediate family member.
- g. Serving as a member of a prescient board for an election.

School District Attendance Policy

Pupil absences must be excused. If a pupil is absent, his/her parent must, in person, writing or by phone, contact the school with an excuse for the absence. All absences not excused will be considered truancy. Pupils who are truant more than three classes or days of school will be considered truant. Any pupil subject to compulsory education who is absent without a valid excuse for more than three (3) days or tardy in excess of thirty minutes on each of more than three days in one school year shall be classified as truant and reported to the Child Welfare and Attendance Administrator. Continued truancy may result in the student being referred to the Student Academic and Attendance Review Team. Pupils who engage in chronic truancy are referred to court and may face legal action.

A parent may excuse up to 10 absences for illness with a note. A doctor's note will be required for all illness absences after a total of ten cumulative absences, or the absence will be considered unexcused.

Only pupils with excused absences have the privilege of making up missed work. Pupils will not be excused for family vacations or business trips. The pupil's parent/guardian shall be given three days to explain an absence. If the absence is not verified, it shall be recorded as unexcused.

Any pupil who is absent for excused reasons shall be allowed to make-up assignments and tests missed during the absence, and shall be given full credit for such assignments. Such work must be completed within a reasonable period of time. Each teacher for each specific class determines necessary and appropriate make-up work, which may or may not be identical to the work missed during the absence. **Responsibility for requesting missed work lies with the student.**

Truancy Referrals to Community Day School

A student is deemed a habitual truant by the school sites when the student has received three letters from the school sites as outlined in the District SARB/Truancy Mediation process and still is not attending school on a regular basis. The site administrator/designee will meet with the student and their parents/guardians to develop an attendance contract. If the student fails to sign the contract or does not show up for the meeting with the site administrator/ designee or does not fulfill the terms and conditions of their attendance contract, the student will be referred to the Oroville Union High School District Community Day School to continue their education.

Failing Grades Due to Truancy

Chronic truancy and tardies may affect a student's grade in a specific class. Governing board policy requires that whenever a student is in danger of failing a class, a parent conference be held and such written notice be sent. The refusal of the parent to attend the conference or respond to the written report shall not prohibit the student from receiving a failing grade. For these reasons the district strongly encourages all parents to see that students attend school on-time and on a regular basis.

Leaving School at Lunch Time

Please refer to your school's policies regarding leaving school during lunch and open campus.

Attendance Options

Alternative Schools

The district recognizes the need to provide educational alternatives and options for all students in the school district. The district supports options which maximize the opportunity for students to develop positive values, recognizes that the best learning occurs when the pupil has a desire to learn, and the pupil is self-motivated to learn. In the event that any parent, pupil or teacher is interested in further information concerning alternative schools, contact your student's counselor. **You have a right to request that the Governing Board establish alternative schools (E.C. 58501).**

Independent Study Program

This program for serious students who are motivated, self-disciplined independent learners who prefer to study at home rather than in a standard school environment. This program is voluntary. Please contact your student's counselor for more info.

Home Hospital

A student is eligible to receive Home and Hospital Instruction if they had a temporary illness, injury or medical condition that makes attendance in regular day classes either impossible or inadvisable. This determination is made by a physician and the physician must complete a "Physician's Statement Requesting Home and Hospital Instruction" form (required at the beginning of each school year). The student must have a temporary disability that includes: disabled by accident, physical mental or emotional illness. Please notify your student's counselor about a temporary disability or presence at the hospital.

Pupil Support Services

Advanced Placement Examination Fees

State funding is available to all pupils enrolled in the comprehensive high schools to help cover the costs of advanced placement exam fees.

Services to Disabled Pupils

In compliance with the Education for ALL Handicapped Children Act of 1975, special mental disabilities that substantially limit one or more of major life activities such as walking, seeing, hearing, speaking or learning may require special programs. Parents who feel that their child may not benefit from regular education because of a handicapping condition or who wish to have further information may contact their local school principal or superintendent to refer their student for consideration for special education or to receive more information regarding special education programs.

Special Education (E.C. 56301) provides that all students with exceptional needs have a right to participate in appropriate programs of publicly supported education. Each pupil with exceptional needs is assured an education appropriate to his/her needs in publicly supported programs through completion of secondary education programs. Each pupil with exceptional needs shall have his/her educational goals and objectives specified in a written individualized education program (I.E.P.). The law gives pupils and their parents/guardians certain rights to fair hearings with respect to the assessment and placement of pupils. For information regarding these programs and rights, contact the district psychologists at either Las Plumas or Oroville High School.

Any individual, public education agency or organization may file a written complaint with the Superintendent of Public Instruction, which, if true, would constitute of violation by that public agency or federal or state law or regulation governing special education and related services. If you have evidence that the above condition is occurring with any student enrolled in a special education class in Butte County, you may contact your local school office or file a written complaint to the Superintendent of Public Instruction. The complaint should be filed with the Superintendent of Public Instruction, California State Department of Education, 721 Capitol Mall, Sacramento, CA 95814 (Title 45, Code of Federal Regulations, Sections 121a.602 and Section 3125 (a)(3) of Title V of California Administrative Code).

Section 504

Section 504 covers qualified students with disabilities who attend school receiving Federal financial assistance. To be protected under Section 504, a student must be determined to: 1) have a physical or mental impairment that substantially limits one or more major life activities; 2) have a record of such an impairment, or 3) be regarded as having such an impairment. Section 504 requires that school districts provide a free and appropriate public education (FAPE) to qualified students in their jurisdictions who have a physical or mental impairment that substantially limits one or more major life activities. Please contact your student's counselor if you need additional information.

Professional Qualifications of Classroom Teachers

In January of 2002, the "No Child Left Behind Act of 2001" (NCLB), reauthorized the Elementary and Secondary School Education Act (ESEA). A provision of this Title I part of the law requires districts to notify parents of all children in Title I schools that they have the right to request and receive timely information on the professional qualifications of their student's

classroom teachers and paraprofessionals. This requirement applies to all Title I schools, both Targeted Assistance and School wide. Because the Oroville Union High School District receives Title I, Part A funds, all core teachers must be highly qualified whether or not they are paid with Title I funds. The federal legislation defines core as: English, reading/language arts, math, science, history, foreign languages, civics and government, economics, arts and geography. In addition, a school that receives Title I funds shall provide each individual parent the following: 1) information on the level of achievement of the student on each of the state academic assessments, and 2) timely notice that the student has been assigned to or taught for four or more consecutive weeks by a teacher who is not highly qualified.

Drug, Alcohol and Tobacco Prevention Programs

This notice is provided in compliance with the requirements of state and federal law as part of the district's drug, alcohol, and tobacco prevention programs. The unlawful manufacture, distribution, possession, or use of illicit drugs, alcohol, or any form of tobacco product on district premises or as part of any of the district's activities is wrong, harmful and is strictly prohibited. The district maintains all of its facilities as alcohol, tobacco, and drug free zones. Violators are subject to prosecution. Please contact your student's counselor if you need information on drug, alcohol or tobacco counseling.

Academic & Career Counseling

All pupils are provided equal access to counseling services. Parents may participate in counseling sessions. A complete listing of course offerings can be found on the district's website (www.ouhsd.org) by clicking on the Educational Services button.

Education for Homeless Students

Homeless students lack a fixed, regular and adequate nighttime residence. Students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. Please call 538-2300, ext. 1104, for assistance or to find out about available services.

Education for Foster Youth

Foster youth shall be immediately enrolled even if he/she has outstanding fees, fines, textbooks, or other items or monies due to the school last attended or is unable to produce records, such as academic or medical records, proof of residency, or clothing normally required for enrollment. For assistance or additional information, please call 538-2300, ext. 1104.

Student Meal Program

The OUHSD Food Service Department Mission Statement is to serve students attractive, nutritious meals prepared under safe and sanitary conditions in pleasant surroundings at the lowest possible price and to contribute to their nutritional educational needs by giving them the keys for lifelong healthy eating habits. We follow the National School Lunch Program (NSLP) Food Based Menu Plan along with the HACCP Food Safety program and are current with the Serve Safe Certification of Food Safety Professionals. Snack and beverage vending machines are

available on campus offering nutritious items to the students. The department operates using the Nutrikid's Point of Sale program where students may access their meal account on campus or online through the district's web page at www.ouhsd.org where they may view their account or make a payment. The district menu is on the district's web page along with a copy of the district Wellness Policy. The district has a \$5.00 board policy charge limit where fully-paid students may only charge up to \$5.00 on their account. Current Meal Applications for free/ reduced price meals are available year round and can be obtained at each School Site and at the Food Service Department. To read the Federal Civil rights requirements for the Nutrition Programs, please refer to the online Nutrition Services Division's Civil Rights and Complaints Handbook at: <http://www.cde.ca.gov/ls/nu/cr/>

Student Bills

If your student owes fees to their school, you will receive a student bill in the mail instead of a report card. Students that owe fees cannot attend school dances. Students who owe a bill from not turning in an athletic uniform or equipment will not be able to participate in another sport until the uniform or equipment is returned or the bill is paid in full.

School Accountability Report Card

Each school in the district is required to report on the status of its school safety plan and a description of the key elements as part of the annual School Accountability Report Card on or before February 1st. A copy of the annual School Accountability Report Card will be provided by each school upon request and is posted on the district's website (www.ouhsd.org).

Student Discipline

Discipline Guidelines

The Oroville Union High School District must annually notify parents of the district's Discipline Guidelines. As a parent/guardian, you are responsible for making certain that your student understands that violations of California Education Code Sections 48900 and 48915 may result in suspension and/or expulsion. Pupils in violation of Penal Codes may be remanded to law enforcement for possible criminal prosecution. **Any time a disciplinary action is taken against your student, you have a right to request a public hearing of such disciplinary action (E.C. 49060).**

Grounds for Suspension/Expulsion

A pupil may not be suspended from school or recommended for expulsion unless the superintendent or the principal of the school in which the pupil is enrolled determined that the pupil has committed an act as defined below:

- (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person
- (a)(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished any firearm, knife, razor blade, box cutter, explosive, or other dangerous object unless the student had obtained written to possess the item from a certificated school employee, and is concurred by the principal or designee.
- (c) Unlawfully possessed, used, sold, or otherwise furnished or been under the influence of any controlled substance, alcoholic beverage or intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage or intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. This section does not prohibit use or possession by a pupil of his/her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia as defined in Section 11014.5 of the Health and Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. This means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault.

- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding, for the purpose of preventing that pupil from being a witness or retaliating against that pupil for being a witness or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in hazing as defined in Education Code 32050.
- (r) Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
- (t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provisions of this section. Except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).
- (u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.

Sexual Harassment (E.C. 48900.2; 48980 (h))

In addition to the reasons listed in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or principal determines that the pupil has committed sexual harassment as defined in Section 212.5. For these purposes, the conduct must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile or offensive education environment.

1. The district recognizes that harassment on the basis of sex is unlawful.
2. Employees and pupils will not engage in conduct constituting sexual harassment as defined by board policy. Board policy prohibits any act of sexual harassment where such an act is related to a school activity or school attendance. The district will take appropriate disciplinary action against all employees or pupils found to have engaged in sexual harassment.
3. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of sexual nature. It includes but is not limited to circumstances in which:
 - a. Submission to such conduct is made a term or condition of a pupil's academic status.
 - b. Submission to or rejection of such conduct is used as the basis for any academic decision affecting such pupil.

- c. Such conduct has the purpose or effect of unreasonably interfering with a pupil's academic performance or creating an intimidating, hostile, or offensive educational environment.
4. Forms of sexual harassment include but are not limited to the following:
 - a. Oral harassment such as derogatory comments, jokes or slurs.
 - b. Physical harassment such as unnecessary, unwelcome or offensive touching, or impeding or blocking movement.
 - c. Visual harassment such as derogatory or offensive posters, cards, cartoons, graffiti, drawings, or gestures.
 - d. Unwelcome sexual advances, requests, or demands for sexual favors, and other oral or physical conduct of a sexual nature.
5. Any pupil wishing to make a complaint of sexual harassment should immediately report it to the principal or designee. There is absolutely no requirement that a pupil must make a complaint to the alleged harasser. If the principal or designee is the alleged harasser, the pupil should make the complaint to the superintendent. A pupil making a complaint of sexual harassment shall not suffer any reprisal for doing so. The district will promptly and thoroughly investigate all complaints of sexual harassment. The district will also take immediate and appropriate action to resolve such complaints. All incidents of sexual harassment will be remedied. A report of the results of the investigation will be made to the complainant, the alleged harasser and the supervisor of the alleged harasser.
6. Upon receipt of a complaint alleging sexual harassment, the district representative conducting the investigation will do the following:
 - a. Inform the complainant of the rights under board policy.
 - b. Authorize the investigation of the complaint and supervise and/or conduct the investigation of the complaint. The investigation, at a minimum, shall include interviews with the complainant, the alleged harasser, and all other persons who reasonably may have relevant knowledge about the complaint, including possible witnesses or victims of prior similar conduct.
 - c. Take reasonable steps to protect the complainant from any retaliation for filing the complaint.
 - d. Review factual information gathered to determine whether the alleged conduct constitutes sexual harassment.
 - e. Report the results of the investigation to the complainant, the alleged harasser, and the supervisor of the alleged harasser.
 - f. If the district determines that the harassment occurred, take and/or recommend prompt and effective remedial action against the harasser.
 - g. Take reasonable steps to protect the complainant and other potential victims from further harassment if such harassment is determined.
 - h. Take reasonable steps to alleviate the effects of the harassment.

7. Any pupil wishing to make a complaint of sexual harassment shall immediately file a written complaint, except that no pupil is required to file any complaint with the alleged harasser.
8. All employees and pupils shall be notified of this board policy on a regular basis, consistent with Education Code sections 231.5 and 48980.

Hate Violence (E.C. 48900.3)

In addition to reasons previously specified, a pupil in any of grades 4-12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or principal of the school in which the pupil is enrolled determines that the pupil caused, attempted to cause, threatened to cause, or participated in an act of, hate violence, as defined in subdivision (e) of Section 33032.5.

Harassment, Threats or Intimidation (E.C. 48900.4)

48900.4: "Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment."

Terroristic Threats (E.C. 48900.7)

In addition to the previously stated reasons, a pupil may be suspended from school or recommended for expulsion if the superintendent or principal determines that the pupil has made terroristic threats against school officials or school property or both.

Terroristic threats shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars; with the specific intent that the statement is to be taken as a threat, even if there is no intent of carrying it out, which, on its face and under the circumstances in which it was made is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonable to be in sustained fear for his/her own safety or for his/her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his/her own immediate family.

Automatic Expulsion Recommendation (E.C. 48915)

- (A)(1) Causing serious physical injury to another person, except in self-defense.
- (A)(2) Possession of a knife, explosive, or other dangerous object of no reasonable use to the student.

- (A)(3) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
- (A)(4) Robbery or extortion.
- (A)(5) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.
- (B)(1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
- (B)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil and others.
- (C)(1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.
- (C)(2) Brandishing a knife at another person.
- (C)(3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.
- (C)(4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
- (C)(5) Possession of an explosive.

Release of Pupil to Peace Officer

If a school official releases your student from school to a peace officer for the purpose of removing him/her from school premises, the school official shall take immediate steps to notify you or a responsible relative of your pupil, except when a pupil has been taken into custody as a victim of suspected child abuse. In those cases, the peace officer will notify the parent/guardian (E.C. 48906).

Parent Responsibility

Parents/guardians are liable for all damages caused by the willful misconduct of their minor children which result in death or injury to other pupils, school personnel, or damage to school property. Parents are also liable for school property loaned to the pupil and willfully not returned. The school district may withhold grades, diplomas or transcripts of the pupil responsible until such

damages are paid or the property returned. If the student transfers to another school, either within the district or outside of the district, such records may also be withheld. If your student commits an obscene act or engages in habitual profanity or vulgarity, disrupts school activities or otherwise willfully defies the authority of school personnel, and is suspended for such misconduct, you may be required to attend a portion of a school day in your student's classroom (E.C. 48900.1).

Pupil Search

The school principal or designee may search the person of a pupil, the pupil's locker, backpack or purse if there is a reasonable suspicion to believe the pupil may have a concealed weapon, narcotics, stolen property, or contraband. (U.S. Supreme Court: *New Jersey v. T.L.O.* 1985, 469 U.S. 325).

Canine Detection

Trained dogs may randomly visit school sites to search for illegal drugs, medication, alcohol, gunpowder, and firecrackers. The dogs will sniff lockers, classrooms, cars and common areas such as bathrooms, gyms, libraries, etc. Students will be asked to leave their belongings before they exit a classroom that will be searched. If the dog finds the odor of contraband, an inspection will take place in the presence of the student and an administrator. All contraband will be placed into a clear plastic bag and turned over to the school. The principal will determine any disciplinary action in accordance with existing school policy.

Student Health

Immunizations

A pupil may not be admitted to school unless he/she has been fully immunized against diphtheria, pertussis, tetanus, poliomyelitis, measles, mumps, and rubella. Incoming ninth grade students are required to have three doses of Hepatitis B and a second dose of the measles vaccine. Immunizations are available from the Butte County Health Department or a physician. Proof of immunization is required upon admission. **Parents have a right to request a waiver of immunization for health or religious reasons (E.C. 49403)**, however, if an outbreak of a communicable disease occurs at school, the non-immunized student may be excluded for his/her own safety.

Lice Notification

If lice and/or nits are found on your student, you will receive a notification letter from the school detailing what they look like and methods to eliminate the problem. A medical clearance from a health professional must be obtained before your child can return to school.

Medication

Any pupil required to take medication during the regular school day may self-administer or be assisted by school personnel or a designated adult if the district receives a written statement by physician and a written request from the parent indicating the desire that school personnel assist in the administration of the medication (E.C. 49423). Guidelines as to required information on

both health provider statement and parent written request are contained within Administrative Regulation 5141.21, which is available at your school site. **Continuing medication: parents may grant permission to the school's designated official to counsel other school personnel regarding the physical, intellectual and social effects of a continuous medical regimen prescribed for a student.** The parent shall inform the school's designated official of such a continuous medical prescription, the current dosage and the supervising physician (E.C. 49480).

Health Care Plans

Students with significant health issues reported during the online registration process will have a Health Care Plan written to address their specific health issue, medication, warning signs, treatment plan, etc. The plan will be updated annually.

Physical Examinations

Parents have the right to refuse to have their student physically examined including sight and hearing tests. If you want your student excused, you must file a written request refusing such exams. If school personnel have good reason to believe that your student is suffering from a contagious or infectious disease he/she may be sent home until the disease clears. Vision and hearing screening is provided for students in grade 10 and all Special Education students unless you submit written denial of consent (E.C. 49451, 49455, 49452).

Sun Protective Clothing

Pupils, when outdoors, may wear sun protective clothing, including, but not limited to hats subject to site level requirements (E.C. 35183.5), see also school discipline plans.

Confidential Medical Services

School authorities may excuse any pupil in grades 9-12 from school for the purposes of obtaining confidential medical services without the consent of the pupil's parent or guardian (E.C. 46010.1).

Medical and Hospital Insurance

The district makes available to parents medical or accident insurance for pupils who may be injured in a school-sponsored activity, while on school premises, or while being transported to and from school. The cost of the insurance is paid for by the pupil, parent or guardian. **Parents have the right to refuse to have their student enrolled in this service plan (E.C. 49472).**

Family Life/Sex Education & Instruction in AIDS Prevention

Family Life Education or Sex Education

Family Life Education or Sex Education is offered as optional classes. You have a right to request, in writing, that your student not attend these classes which may contain sexual information. Whenever any part of health, family life education or sex education conflicts with the religious beliefs of a parent or guardian, you have a right to request that your student be excused from the part of the training

that conflicts with these beliefs upon written request. You may withdraw this request at any time. You also have a right to inspect and review the materials in these classes prior to the start of the classes (E.C. 51550, 51553, 51240).

Instruction in AIDS Prevention

School districts are required by law to ensure that all pupils in grades 7-12 receive AIDS prevention instruction from adequately trained instructors in appropriate courses. Each pupil shall receive the instruction at least once in middle school and once in high school. The instruction will emphasize that sexual abstinence and abstinence from intravenous drug use are the most effective means for AIDS prevention. The instruction will also include the development of refusal skills to assist pupils to overcome peer pressure and use effective decision-making skills to avoid high-risk activities. The instructional materials related to this instruction are available for your inspection. If you do not want your student to receive this instruction, you may submit that request in writing.

You have a right to request copies of Education Code Sections 51201.5 and 51553 from the district. Copies of these statutes are on file in the district office. These statutes permit parents/guardians to excuse students from AIDS prevention instruction. Any time an outside organization or guest speaker is scheduled to deliver AIDS prevention instruction, or any time an assembly is held to deliver AIDS prevention instruction, the parents must be notified. The notice must be mailed at least 15 days before the instruction is delivered. The notices shall include the date of the instruction, the name of the organization or affiliation of each guest speaker and information about parent's right to receive copies of the statutes relating to AIDS prevention instruction. Under the new law, a pupil shall not be subject to disciplinary action, academic penalty, or other sanction if a parent withholds the pupil from the instruction. Also, during the time of the instruction an alternative educational activity shall be made available to pupils whose parents have requested that they not receive instruction.

Venereal and Sexually Transmitted Disease Education

Because sexually transmitted diseases have become a growing problem in our society, this topic will be discussed in certain health classes. A discussion of this topic will emphasize that abstinence from sexual intercourse is the only protection that is 100 percent effective against not only sexually transmitted diseases, but also unwanted teenage pregnancy and AIDS. All material and instruction dealing with these topics shall be age-appropriate and aligned with criteria established by law (E.C. 51551). You will be notified in writing if your son/daughter is to receive sex education or venereal disease education involving discussion or illustration of human reproductive functions and organs. All materials are subject to parental inspection. You have a right to submit a written request that your student be excused from such instruction (E.C. 51550-51820). No student shall receive instruction on any sexually transmitted diseases, AIDS, human sexuality or family life in an assembly setting or by a teacher employed by the school district or instruction in any setting by an outside agency or guest speaker unless the pupil's parents have been properly notified.

General Rights

Dissection of Animals

Your student has a right to refrain from harmful or destructive use of animals, including dissection. The teacher shall work with the student to provide an alternative education project for the purpose of providing your student a means to obtain the necessary information required for the class. The school will need a written request from you indicating your student's objection (E.C. 32255).

Tests on Personal Beliefs

Unless you give written permission, your student will not be given any test, questionnaire, survey, or examination containing questions about your student's or his/her parents' or guardians' personal beliefs or practices in sex, family life, morality, or religion (E.C. 60650, 51513, 60614). Anonymous, voluntary and confidential research and evaluation surveys may be administered to students with prior written notice to parents. Parents will be given an opportunity to request that the student not participate (E.C. 51938).

Free Appropriate Public Education

The Constitution of the State of California requires that we provide a public education to you free of charge. Your right to a free education is for all school/educational activities, whether curricular or extracurricular, and whether you get a grade for the activity or class. Subject to certain exceptions, your right to a free public education means that we cannot require you or your family to purchase materials, supplies, equipment or uniforms for any school activity, nor can we require you or your family to pay security deposits for access, participation, materials, or equipment. Under certain circumstances, students involved in extracurricular programs, clubs and/or sports may be required to attend fundraising events held by the program, sport or club just as you may be required to attend any other event put on by that program, club or sport. However, you will not be required to raise funds as a condition of participation.

Student Records

The California Education Code Sections 49063-49076 require that the school district provide you with the following information regarding your student's school records.

The school district maintains the following information on each student enrolled: census data, attendance data, health data, academic data, test data, activities data, anecdotal data, assessment data. **Records are available upon request for your inspection and review. Copies of records will be furnished to you upon your request at the actual cost to the school district of the necessary reproduction (E.C. 49069).**

To make an inquiry about your student's record, please call:

Las Plumas High School	538-2310	Oroville High School	538-2320
Oroville Adult School	538-5350	Prospect High School/Community Day	538-2330

Location of Student Records

Student records are located at each student's school of attendance. A log is maintained indicating who has viewed student records. District policy sets forth the criteria by which school officials and employees may have access to look at the records.

Legal Names

Students must be enrolled with the name printed on their birth certificate unless there is legal documentation showing that their name has been legally changed.

Release of Directory Information

Certain items in the student records are classified as directory data. These items are: name, address, birth date, gender, major or field of study, activities participation, degrees/awards received, school of last known attendance. This directory data will be released by the school district upon request to: colleges, universities, agencies awarding honors and scholarships, the military, news media, potential employers (public and private), and other parties when judged by the district to be in the best interest of the student (E.C. 49073 and 49061). **If you do not wish the district to release this information, you must indicate so on the Release of Directory Information form included in your student's registration packet by September 1st.**

Confidential Information

All other items in student records are by law classified as confidential. This information will only be released to representatives of appropriate governmental agencies, by order of a court of competent jurisdiction, or by a written statement of release signed by you. You will be notified of any court order relating to your son/daughter's records within three days of receipt of the order by the district (E.C. 49076 and 49075). You may challenge at any time material placed in your student's records by addressing a written request to the district superintendent. If you disagree with the decision of the superintendent, panel or board, you may file a written protest of the decision which will become part of your student's permanent record (E.C. 49070).

Permanent File

A copy of your student's permanent record containing the following information will remain on permanent file in the district: name, date of birth, how birth date was verified, gender, place of birth, names and addresses of parents, entering and leaving date of each school year, subjects and teachers, grades/credits earned, immunization records, date of high school graduation, if any (Title 5: Chapter 2, Section 437 and E.C. 49062). **All other records will be destroyed at the end of the third year following a student's separation from the district. You have the right to file any alleged violation of these procedures with the California State Department of Education and with the United States Department of Health, Education and Welfare (E.C. 49063).**

Graduation Requirements



Las Plumas High School & Oroville High School Course Requirements

To obtain a diploma of graduation from high school, students must earn 220* credits and shall complete at least the following courses in grades 9 through 12, with each course being one year unless otherwise specified: (Education Code [51225.3](#))

*Requirement increased to 230 starting with the class of 2018.

English (40 Credits)

Students shall complete 8 semesters.

Mathematics (20 Credits)* through the class of 2017. Students shall complete 4 semesters. All students must pass Algebra.

*Requirement increased to 30 credits starting with the class of 2018

Science (20 Credits)

Students shall complete at least 4 semesters of science, which shall include two semesters (10 credits) of physical/earth and two semesters (10 credits) of life/biological.

History/Social Science (35 Credits)

Students shall complete 7 semesters. Students in grade 9 shall complete one semester of geography; students in grade 10 shall complete 2 semesters of World History; students in grade 11 shall complete 2 semesters of U.S. History; and students in grade 12 shall complete one semester of government and one semester of economics.

Health/Drivers Education (5 Credits)

Students shall complete one semester.

Foreign Language/Visual & Performing Arts (10 Credits)

Students shall complete at least two semesters of a visual or performing arts course or a foreign language or American Sign Language course.

Physical Education (20 Credits)

All students in grade 9 shall complete two semesters of physical education. Students in grade 10-12 shall complete at least two semesters of physical education unless the student has been exempted pursuant to Education Code 51241.

Career Technical Education (10 Credits)

Students shall complete two semesters of career technical education.

Electives (60 Credits)

Students shall complete an additional 60 elective credits to complete the necessary course requirements for graduation.



Prospect High & Community Day School Course Requirements

To obtain a diploma of graduation from high school, students must earn 180* credits, complete a graduation portfolio, and shall complete at least the following courses in grades 9 through 12, with each course being one year unless otherwise specified: (Education Code [51225.3](#))

***Requirement increased to 190 starting with the class of 2018.**

English (35 Credits)

Students shall complete 7 semesters.

Mathematics (20 Credits)*

Students shall complete 4 semesters. All students must pass Algebra.

***Requirement increased to 30 credits starting with the class of 2018**

Science (20 Credits)

Students shall complete at least 4 semesters of science, which shall include two semesters (10 credits) of physical/earth and two semesters (10 credits) of life/biological.

History/Social Science (30 Credits)

Students shall complete 6 semesters. Students in grade 10 shall complete 2 semesters of World History; students in grade 11 shall complete 2 semesters of U.S. History; and students in grade 12 shall complete one semester of government and one semester of economics.

Health/Drivers Education (5 Credits)

Students shall complete one semester.

Foreign Language or Visual and Performing Arts (10 Credits)

Students shall complete at least two semesters of a visual or performing arts course or a foreign language or American Sign Language course.

Physical Education (10 Credits)

All students must complete two semesters of physical education.

Career Technical Education (5 Credits)

Students shall complete five credits of career technical education.

Careers (5 Credits)

Students shall complete five credits of careers.

Electives (40 Credits)

Students shall complete an additional 40 elective credits to complete the necessary course requirements for graduation. If students exempted out of PE, they must complete 50 elective credits.

California High School Exit Exam (CAHSEE)

In addition to meeting district graduation requirements, all students are required to pass the California High School Exit Exam to receive a high school diploma (Education Code 60851). This exam will test students on English Language Arts and mathematics standards. Students take this test for the first time during their sophomore year. If students do not pass one or both portions of the exam, they will be placed into English and math support classes to receive extra instruction. Students will have additional opportunities to pass the exam during their junior and senior year. Listed below are the testing dates for the 2014-2015 school year.

	<u>English</u>	<u>Mathematics</u>
Sophomores	February 2 nd	February 3 rd
Absentee Make-Ups	March 15 th	March 16 th
Juniors	October 6 th	October 7 th
	March 15 th	March 16 th
Seniors	October 6 th	October 7 th
	February 2 nd	February 3 rd
	May 10 th	May 11 th

Certificate of Completion

A certificate of completion from high school shall be awarded to each special education student who has achieved mastery of basic skills according to district standards of proficiency for graduation and who has demonstrated due diligence in his/her progress towards a completing the course requirements identified for all high school students but who are unable to complete the rigor required of certain courses (including Algebra I) or pass the CAHSEE. A component of their

educational program will focus on post-secondary skills necessary to be successful in life after high school. General education students are eligible to receive a Certificate of Completion if they have met all district and state standards except passing CAHSEE.

College Requirements

College Admission Requirements

Students should contact their counselor at the earliest possible time to discuss college admissions requirements.

Basic College Requirements

Three systems of higher education exist in California: the Community Colleges, the California State University schools and the University of California schools. To attend any of these schools requires careful preparation in high school. Following are the requirements for the three different systems.

Community Colleges

Graduation from high school, a minimum age of 18, or passing the CHSPE examination is the only requirement for admission. There are no subject or grade point average requirements. At the Community Colleges, one can earn a degree (A.A.) or (A.S.), undertake a transfer program, get vocational training in a Certificate Program, or improve basic academic skills.

CSU System

To qualify for regular admission as a first-time freshman, one must graduate from high school, and complete with grades of C or better a pattern of college preparatory subject requirements (see below). Student must submit scores from the SAT Reasoning or ACT.

UC System

Admission to the University of California requires one to graduate from high school, complete the courses listed below with grades of C or better, and submit scores from the SAT Reasoning or ACT as well as two SAT Subject Tests.

CSU and UC Subject Requirements

All applicants will be required to complete the same pattern of high school courses to be eligible for both CSU and UC systems. These courses are listed below:

English - 4 years
Lab Science - 2 Years (1 Yr Physical Science & 1 Yr Life Science)
Foreign Language - 2 Years (Same language for both years)
History/Social Science - 2 Years
Mathematics - 3 Years (Algebra, Geometry, & Advanced Algebra)
Visual/Performing Arts - 1 Year
College-Prep Elective - 1 Year

For more information about college and career opportunities for California students, please schedule an appointment with your counselor or visit: <http://www.CaliforniaColleges.edu>

Career Technical Education (CTE)

Career technical education engages all students in a dynamic and seamless learning experience resulting in their mastery of the career and academic knowledge and skills necessary to become productive, contributing members of society. The district offers courses in agriculture, business, home economics, industrial technology and a variety of ROP courses.

For more information, visit <http://www.cde.ca.gov/ci/ct>

California Scholastic Federation

California Scholastic Federation (CSF)

Membership is based on scholarship and citizenship only. Membership is held during the semester following when the qualifying grades were earned and is for one semester only. In order to become a member, the student must submit an application each semester the student is eligible. A point system specified in the CSF State By-Laws establishes the membership requirements. To secure eligibility for CSF membership, a student must earn sufficient points from pre-approved course lists. The majority of the required membership points must come from University of California accepted course work.

Life Membership (Sealbearer) is achieved by qualifying for chapter membership for four or more semesters in the last three years of high school, and earns the CSF gold Seal on diplomas and transcripts. Each year colleges and universities throughout the United States award scholarships to CSF Life (Sealbearer) Members. These students are also eligible to be nominated by the chapter adviser for the Seymour Memorial Awards. Please contact your student's counselor for more information.

Student Clubs & Activities

Student Clubs and Athletics

Your student will have the opportunity to participate in a variety of clubs and athletics at school. There are academic clubs, athletic clubs, community service clubs, and social clubs, such as guitar

and snowboarding. There is something for everyone! Tryouts, upcoming events and meetings dates are advertised in the school bulletins.

Due Process/Complaints

Discrimination

Discrimination is prohibited in any program which receives state or federal financial assistance on the basis of gender, sex, race, color, religion, ancestry, national origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics. Complaints may be filed under the district's Uniform Complaint Procedure

Uniform Complaint Procedures

The Governing Board recognizes that the district is responsible for complying with applicable state and federal laws and regulations governing educational programs. The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination based on actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance. Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, child nutrition programs and special education programs.

Williams Act Uniform Complaint Procedures

Williams Act complaints cover the following areas: Sufficiency of textbooks and instructional materials in good condition for use in class and to take home to complete homework; teacher position vacancy or misassignment; CAHSEE instruction and services; and a condition that poses an emergency or urgent threat to the health or safety of students or staff. A complaint may be filed with the principal or designee. Complaint forms and full disclosure of procedures may be obtained at any school site.

The board encourages the early, informal resolution of complaints at the site level whenever possible. The board acknowledges and respects student and employee rights to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the facts. This includes keeping the identity of the complainant confidential except to the extent necessary to carry out the investigation or proceedings, as determined by the superintendent or designee on a case-by-case basis.

The Board prohibits retaliation in any form for the participation in complaint procedures, including but not limited to the filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades or work assignments of the complainant.

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the superintendent or designee shall initiate mediation. The superintendent or designee shall ensure that mediation results are consistent with state and federal laws and regulations.

Filing A Complaint/Uniform Complaint Officer

The district has established procedures to address allegations of unlawful discrimination and complaints alleging violation of state and/or federal laws governing educational programs. If you wish further details, or wish to file a complaint, please contact the district's Uniform Complaint Officer or contact the school for a copy of the specific procedures to follow. Confidentiality and privacy shall be respected in all investigations. Complaints alleging discrimination may be filed by the person on their own behalf or on behalf of another person or group of people within six months of the occurrence or when the facts became known.

The Governing Board designates the following compliance officer to receive and investigate all complaints and ensure district compliance with law:

Superintendent
2211 Washington Ave.
Oroville, CA 95966
(530) 538-2300, extension 1107

1. Complaints made under this procedure will be directed to the Uniform Complaint Officer who is responsible for processing these claims.
2. You may contact the UCP office to obtain a copy of the complaint process.
3. You may choose to have the complaint mediated.
4. There shall be an investigative meeting within five days of receiving the complaint.
5. Within 60 days, the compliance officer shall send a written report about the investigation and decision. If you are not happy with the results, the complainant then has 15 days to appeal to the California Department of Education.
6. You may forward the complaint directly to the California Department of Education and they may choose to intervene immediately based on the established criteria. When complaining to the CDE, the complainant must specify the reasons) for appealing the district's decision and must include a copy of the locally filed complaint and the district's decision (5 CCR 4652).

There is nothing in this process to preclude a complainant from pursuing available civil law remedies outside of the district's complaint procedures. Such remedies may include mediation,

attorneys, actions before civil courts or other public agencies. They may seek help from agencies such as legal assistance agencies, local mediation centers or the county office of education. Local resources include:

American Arbitration Association	(800) 778-7879
State Mediation & Conciliation Services	(510) 873-6465
Butte County Office of Education	(530) 532-5650

Restroom Facilities

As a result of the passage on Senate Bill 892, Chapter 909, Statutes of 2004, Section 35292.5, school restroom facilities are to be well maintained, clean, and fully operational. If you wish to file a complaint, please contact your site administrator to request a Restroom Maintenance Complaint form. The form is also posted on the district's website (www.ouhsd.org) under the general district forms section.

Asbestos Management Plan

Management Plan for Asbestos-Containing Material

In compliance with the U.S. Environmental Protection Agency (EPA) Asbestos Emergency Response Act (AHEARA), in the fall of 1988 a complete inspection of each of our school buildings was performed by an accredited asbestos inspector documenting the location and condition of asbestos containing building materials. These findings along with the asbestos management plan are updated by an accredited inspector/management planner and re-inspected every three years as required by EPA. Additionally, periodic surveillance is performed every six months to insure that asbestos containing building materials are managed and maintained safely. The results of these inspections and management plans are on file in the District maintenance office and can be made available for review during normal business hours (M-F, 7:00 a.m. to 4:00 p.m.) For any questions regarding asbestos in our buildings, please contact Bill Tronson at 538-2300 ext. 1110.

Pesticide Use

Pesticide Use

The Healthy School Act of 2000 was signed into law and requires that all school districts provide parents or guardians with annual written notification of expected pesticides used on school sites. This booklet will serve as your 72 hours notice that Fridays are designated as spray days. However, all Fridays may not be used due to the need of application and weather conditions. Applications may occur in other areas during holiday breaks, such as winter and spring breaks and three-day weekends when students are not present.

Chemical List

<u>Chemical Name</u>	<u>Active Ingredient</u>	<u>EPA #</u>
Tempo	Cyfluthrin	3125-380
Dragnet	Permethrin	279-3062

Avert Bait	Abamectin	499-406
Orthene PT 280	Permethrin	499-230
Confrac Bait	Bromadiolone	12455-79
Round-Up	Glyphosate	524-475
Surflan	Oryzalin	62718-113

Further information regarding pesticides and their alternatives can be found at www.cdpr.ca.gov.

Internet Use Policy

Acceptable Internet Use Policy

All students and parents must sign an Internet/E-mail/Network Use Agreement and Permission Form in order for students to use a computer at school. The form details the district's policy and student technology use expectations.

Work Permits

Work Permit

The Division of Labor regulates the employment of minors. In addition to the labor laws, the Oroville Union High School District has established the following minimum requirements that students must meet to obtain a work permit: students must maintain a 2.0 GPA, have 85% attendance, cannot get a failing grade on any quarter or semester report card, and must follow all school rules. Student will not be excused from Saturday school due to a work schedule conflict. According to federal law, the school **must** revoke work permits if the student's employment is impairing his/her education. Work permit applications and more detailed information is available in the counseling office at Las Plumas and Oroville High and in the main office at Prospect High, and Community Day School.

Additional Information/Questions

Further Information

Please contact your school site or district office for further information regarding our school, programs, policies and procedures .

Parent Notes/Questions/Concerns Regarding Rights or District Policies

Use these pages to record any questions or concerns you may have regarding your rights as a parent/guardian or district policies or procedures.
